ANNEX II: BUSINESS NAME RESERVATION

WHERE TO GO?

Legal Entities Registrar Office.

WHAT TO DO?

Obtain the reservation of company name by submitting the relevant form duly completed and paying the fee of MT 200.

WHAT DOCUMENTS AND INFORMATION ARE REQUIRED?

Relevant form (with a simple request indicating the name to be reserved and activity of the company that will use such name) duly completed, with the applicant's personal data.

HOW MUCH TIME WILL IT TAKE?

Two hours on average.

WHAT ARE THE COSTS?

MT 300.

WHAT WILL YOU OBTAIN?

Certificate of company name reservation.

WHAT IS THE NEXT STEP?

Execute the company incorporation deed.

ANNEX III: INDUSTRIAL PERMIT

WHERE TO GO?

Ministry of Industry and Commerce (Balcão de AtendimentoÚnico – BAU).

WHAT TO DO?

Submit the application to obtain the operating licence(s).

WHAT DOCUMENTS AND INFORMATION ARE REQUIRED?

- Copy of applicant's commercial certificate;
- Copy of applicant's representative's identification documents;
- The minimum amount of investment;
- Copy of applicant's tax identification number (Numero Único de Identificação Tributária – NUIT); and
- Where applicable, copy of the power of attorney granting powers to the signatory of the relevant application.

HOW MUCH TIME WILL IT TAKE?

Fifteen days on average.

WHAT ARE THE COSTS?

MT 6,000.

WHAT WILL YOU OBTAIN?

Operating licence(s).

WHAT IS THE NEXT STEP?

Submit a declaration for the commencement of tax activities (up to 15 days prior to the date of the start of the activities).